

## DISTRICT 114 GUIDE BY DTM MAGGIE NJOROGI: CONTEST CHAIR ONLINE SPEECH CONTEST SCRIPT FOR EVALUATION; TABLE TOPICS; INTERNATIONAL AND TALL TALES SPEECH CONTESTS

*(This script is only a guide for the D114 contest session and does not replace the TMI Contest Rulebook. Each Contest Chair can customize their own script while following the TMI Speech contest rules issued from time to time).*

Contest Chair: Be in the contest room at least an hour to contest time for the final contest dry run with all contest role takers.

**VERY IMPORTANT:** Well before the contest day, all the contest role takers to read the current TMI speech contest rulebook plus the TMI Online speech contest best practices guide. Also note your specific role responsibilities BEFORE, DURING and AFTER the contest as captured in that rulebook.

Ballots for contestant's speaker positions, if not yet done, be creative use colors or anything method to denote speaking order of 1<sup>st</sup> speaker, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, etc. e.g. (Yellow-1; Blue-2, White-3, Diamond-4; Green-5; Pink-6)

**Evaluation Speech Contest:** Naming protocol for the test speaker is "Test Speaker" and have him/ her keep their camera off until they are announced by the contest chair.

Opening Remarks (4 minutes): I would like welcome you all to this exciting \_\_\_TM speech contest. This contest is being conducted amidst the unprecedented COVID-19 global pandemic.

1. Because we are doing the contest online, I would like to read out the following TMI speech contest statement (Display it on a PowerPoint slide):

**'By attending this remote Area, Division, or District speech contest you agree to the privacy policy of Toastmasters International as well as the unassociated remote hosting service. Some of your personal information, such as name, image, and any shared messages may be shared with other meeting participants and will be recorded by Toastmasters International who may use the recording in the future as it sees fit. Your remote attendance hereby discharges Toastmasters International from all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of said video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation'.**

2. Today, we have a group of \_\_\_ amazing and exciting contestants who will exalt us with their speeches.

3. The Contestants: a) met the eligibility requirements to participate in the contests and certified this in writing; and b) picked their order of speaking.

4. To start our event, I would like to invite our Chief Judge (\_\_\_\_) to explain the rules and judging criteria of the Contest. (3 minutes)

Thank you, Chief Judge \_\_\_\_\_,

5. Now, I would like to invite our Head SAA \_\_\_\_\_ to brief us on the contest meeting protocols (2 minutes). Thank you Head SAA \_\_\_\_\_. These include: during the contest all videos to be off except that of the Chief Timer and the current contestant's to allow them pin the Chief Timer's video; all to remain on mute during the entire contest segment; to refrain from using the chat; avoid disruption of any kind, etc.

6. Next, I call upon our Chief Timer, \_\_\_\_\_, who will take us through the timer guidelines (2 minutes). Display the time cards if not done during the final dry run for all contestants. If done

previously inform the meeting that the contestants are aware of the speech timing protocol. Thank you Chief Timer \_\_\_\_.

7. This the **Evaluation Speech Contest**. Our order of speakers for the contest will be as follows: 1. ABC; 2. DEF; 3. RED; 4 TED; 5. XYZ

8. At the beginning of the Evaluation contest, a 5 to 7-minute test speech will be presented. Contestants can make notes during the test speech using the Evaluation Contestant note sheet.

9. At the conclusion of the test speech, the contestants will be moved to the breakout room. Call upon Chief SAA \_\_\_\_ to move Contestants to the break out room. They get 5 minutes to prepare their evaluation, using the note sheet under the supervision of the 2<sup>nd</sup> SAA \_\_\_\_\_. After 5 minutes have elapsed, all contestants will stop making any additional notes. The first contestant will be invited back as the first speech evaluator.

Before we commence the contest, I would like to confirm with the head SAA that we have all our contestants for Evaluation except the 1st contestant in the break out room. Thank for the confirmation SAA.

10. One minute of silence will be observed by all after each contestant to allow the Judges to cast their ballot.

11. As we prepare to listen to our contestants, I would like to remind you all to remain muted at all times and ensure you have your video off.

12. Now, I would like to ask the SAAs not to let any audience members into the contest room during any Contestants presentation.

**Contestant session:**

A. Contestant no 1, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the first contestant - Contestant's name, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

B. Contestant no 2, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the second contestant - Contestant's name, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

C. Contestant no 3, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the third contestant - Contestant's name, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

D. Contestant no 4, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the fourth contestant - Contestant's name, Contestant's name

Thank you xx. We will now observe 2 minutes of silence for judges to cast their ballot and perform the final tally. Thereafter they will forward their Ballot to the Head Ballot Counter. Timers Kindly forward your time sheet to the Chief judge. Thank you.

13. Ladies and gentlemen, we have come to the end of our \_\_\_\_\_ speech contest. Let us appreciate all the contestants and applaud them for their courage and amazing performances.

14. **Contestants Interviews:**

While we are waiting our Chief Judge and team to finalize results, let us take some time to know our heroes better. Each contestant will have one minute to respond to the question:

Contest 1- Name and question?

Contestant 2- Name and question?

Contestant 3- Name and question?

Contestant 4- Name and question?

Thank you very much contestants. Before we move to our next segment, I would like to confirm with the chief Judge \_\_\_\_\_ if the contests results have been finalized. Thank you for the confirmation Chief Judge.

15. **Results session:** Fellow Toastmasters, contestants and guests..... The moment has arrived to announce our results.....I have received the results from the Chief Judge \_\_\_\_\_. It gives me great pleasure to announce the results for today's evaluation contest. But before we do that let us appreciate all the contestants and their role in making the contest a success. We confirm that none or \_\_\_\_ number of contestants were disqualified on basis of time. We had a tie/ no tie hence called in/ did not use the Tiebreaking judge's vote to save the day.

Results

In third position for the \_\_\_\_\_ evaluation Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

In second position for the \_\_\_\_\_ evaluation Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

The winner for \_\_\_\_\_ evaluation Speech Contest 2020 is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

I would like to inform you all that the 1st place winner will represent the club/ Area/ Division in the next level of contest. The 2nd place winner and the 3<sup>rd</sup> place winners are a backup speaker for the 1st place winner.

To conclude, I would like to thank the Test speaker, contestants, judges, the timers, ballot counters, SAAs, and the audience for your time and role in making this contest a success.

I declare the contest closed.

x-x-x

***(This script is only a guide for the D114 contest session and does not replace the TMI Contest Rulebook. Each Contest Chair can customize their own script while following the TMI Speech contest rules issued from time to time).***

Contest Chair: Be in the contest room at least an hour to contest time for the final contest dry run with all contest role takers.

**VERY IMPORTANT:** Well before the contest day, all the contest role takers to read the current TMI speech contest rulebook plus the TMI Online speech contest best practices guide. Also note your specific role responsibilities BEFORE, DURING and AFTER the contest as captured in that rulebook.

Ballots for contestant's speaker positions, if not yet done, be creative use colors or anything method to denote speaking order of 1<sup>st</sup> speaker, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, etc. e.g. (Yellow-1; Blue-2, White-3, Diamond-4; Green-5; Pink-6)

### **Table Topics Contest:**

Opening Remarks (4 minutes): I would like welcome you all to this exciting \_\_\_TM speech contest. This contest is being conducted amidst the unprecedented COVID-19 global pandemic.

1. Because we are doing the contest online, I would like to read out the following TMI speech contest statement (Display it on a PowerPoint slide):

**'By attending this remote Area, Division, or District speech contest you agree to the privacy policy of Toastmasters International as well as the unassociated remote hosting service. Some of your personal information, such as name, image, and any shared messages may be shared with other meeting participants and will be recorded by Toastmasters International who may use the recording in the future as it sees fit. Your remote attendance hereby discharges Toastmasters International from all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of said video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation'.**

2. Today, we have a group of \_\_\_ amazing and exciting contestants who will exalt us with their speeches.

3. The Contestants: a) met the eligibility requirements to participate in the contests and certified this in writing; and b) picked their order of speaking.

4. To start our event, I would like to invite our Chief Judge (\_\_\_\_) to explain the rules and judging criteria of the Contest. (3 minutes)

Thank you, Chief Judge\_\_\_\_,

5. Now, I would like to invite our Head SAA \_\_\_\_\_ to brief us on the contest meeting protocols (2 minutes). Thank you Head SAA \_\_\_\_\_. These include: during the contest all videos to be off except that of the Chief Timer and the current contestant's to allow them pin the Chief Timer's video; all to remain on mute during the entire contest segment; to refrain from using the chat; avoid disruption of any kind, etc.

6. Next, I call upon our Chief Timer, \_\_\_\_\_, who will take us through the timer guidelines (2 minutes). Display the time cards if not done during the final dry run for all contestants. If done previously inform the meeting that the contestants are aware of the speech timing protocol. Thank you Chief Timer \_\_\_\_\_.

7. This is **Table Topics** Speech Contest. Our order of speakers for the contest will be as follows: 1. ABC; 2. DEF; 3. RED; 4 TED; 5. XYZ

8. All the contestants will receive the same question. At the start of the contest all contestants except the 1<sup>st</sup> contestant will be moved to a break out room.
9. Before we commence the contest, I would like to confirm with the head SAA that we have all our contestants for except the 1st contestant in the break out room. Thank for the confirmation SAA.
10. One minute of silence will be observed by all after each contestant to allow the Judges to cast their ballot.
11. As we prepare to listen to our contestants, I would like to remind you all to remain muted at all times and ensure you have your video off.
12. Now, I would like to ask the SAAs not to let any audience members into the contest room during any Contestants presentation.

**Contestant session:**

A. Contestant no 1, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the first contestant - Contestant's name, table topic question, table topics question, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

B. Contestant no 2, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the second contestant - Contestant's name, table topic question, table topics question, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

C. Contestant no 3, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the third contestant - Contestant's name, table topic question, table topics question, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

D. Contestant no 4, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the fourth contestant - Contestant's name, table topic question, table topics question, Contestant's name

Thank you xx. We will now observe 2 minutes of silence for judges to cast their ballot and perform the final tally. Thereafter they will forward their Ballot to the Head Ballot Counter. Timers Kindly forward your time sheet to the Chief judge. Thank you.

13. Ladies and gentlemen, we have come to the end of our \_\_\_\_\_ speech contest. Let us appreciate all the contestants and applaud them for their courage and amazing performances.

**14. Contestants Interviews:**

While we are waiting our Chief Judge and team to finalize results, let us take some time to know our heroes better. Each contestant will have one minute to respond to the question:

Contest 1- Name and question?

Contestant 2- Name and question?

Contestant 3- Name and question?

Contestant 4- Name and question?

Thank you very much contestants. Before we move to our next segment, I would like to confirm with the chief Judge \_\_\_\_\_ if the contests results have been finalized. Thank you for the confirmation Chief Judge.

15. **Results session:** Fellow Toastmasters, contestants and guests..... The moment has arrived to announce our results.....I have received the results from the Chief Judge \_\_\_\_\_. It gives me great pleasure to announce the results for today's \_\_\_\_\_ contest. But before we do that let us appreciate all the contestants and their role in making the contest a success. We confirm that none or \_\_\_\_ number of contestants were disqualified on basis of time. We had a tie/ no tie hence called in/ did not use the Tiebreaking judge's vote to save the day.

Results

In third position for the \_\_\_\_\_ Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

In second position for the \_\_\_\_\_ Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

The winner for \_\_\_\_\_ Speech Contest 2020 is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

I would like to inform you all that the 1st place winner will represent the club/ Area/ Division in the next level of contest. The 2nd place winner and the 3<sup>rd</sup> place winners are a backup speaker for the 1st place winner.

In conclusion, I would like to thank the contestants, judges, the timers, ballot counters, SAAs, and the audience for your time and role in making this contest a success.

I declare the contest closed.

x-x-x

#### **DISTRICT 114 GUIDE BY DTM MAGGIE NJOROGI: CONTEST CHAIR ONLINE SPEECH CONTEST SCRIPT FOR THE INTERNATIONAL SPEECH CONTEST**

*(This script is only a guide for the D114 contest session and does not replace the TMI Contest Rulebook. Each Contest Chair can customize their own script while following the TMI Speech contest rules issued from time to time).*

Contest Chair: Be in the contest room at least an hour to contest time for the final contest dry run with all contest role takers.

**VERY IMPORTANT:** Well before the contest day, all the contest role takers to read the current TMI speech contest rulebook plus the TMI Online speech contest best practices guide. Also note your specific role responsibilities BEFORE, DURING and AFTER the contest as captured in that rulebook.

Ballots for contestant's speaker positions, if not yet done, be creative use colors or anything method to denote speaking order of 1<sup>st</sup> speaker, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, etc. e.g. (Yellow-1; Blue-2, White-3, Diamond-4; Green-5; Pink-6)

**International Speech Contest:**

Opening Remarks (4 minutes): I would like welcome you all to this exciting \_\_\_TM speech contest. This contest is being conducted amidst the unprecedented COVID-19 global pandemic.

1. Because we are doing the contest online, I would like to read out the following TMI speech contest statement (Display it on a PowerPoint slide):

**'By attending this remote Area, Division, or District speech contest you agree to the privacy policy of Toastmasters International as well as the unassociated remote hosting service. Some of your personal information, such as name, image, and any shared messages may be shared with other meeting participants and will be recorded by Toastmasters International who may use the recording in the future as it sees fit. Your remote attendance hereby discharges Toastmasters International from all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of said video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation'.**

2. Today, we have a group of \_\_ amazing and exciting contestants who will exalt us with their speeches.

3. The Contestants: a) met the eligibility requirements to participate in the contests and certified this in writing; and b) picked their order of speaking.

4. To start our event, I would like to invite our Chief Judge (\_\_\_\_) to explain the rules and judging criteria of the Contest. (3 minutes)

Thank you, Chief Judge\_\_\_\_,

5. Now, I would like to invite our Head SAA \_\_\_\_\_ to brief us on the contest meeting protocols (2 minutes). Thank you Head SAA \_\_\_\_\_. These include: during the contest all videos to be off except that of the Chief Timer and the current contestant's to allow them pin the Chief Timer's video; all to remain on mute during the entire contest segment; to refrain from using the chat; avoid disruption of any kind, etc.

6. Next, I call upon our Chief Timer, \_\_\_\_\_, who will take us through the timer guidelines (2 minutes). Display the time cards if not done during the final dry run for all contestants. If done previously inform the meeting that the contestants are aware of the speech timing protocol. Thank you Chief Timer \_\_\_\_\_.

7. This is the **International** Speech Contest. Our order of speakers for the contest will be as follows: 1. ABC; 2. DEF; 3. RED; 4 TED; 5. XYZ

8. The contestants are allowed to remain in the contest meeting room.

9. Before we commence the contest, I would like to confirm with the head SAA that we have all our contestants in the contest room. Thank for the confirmation SAA.

10. One minute of silence will be observed by all after each contestant to allow the Judges to cast their ballot.

11. As we prepare to listen to our contestants, I would like to remind you all to remain muted at all times and ensure you have your video off.

12. Now, I would like to ask the SAAs not to let any audience members into the contest room during any Contestants presentation.

**Contestant session:**

A. Contestant no 1, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the first contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

B. Contestant no 2, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the second contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

C. Contestant no 3, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the third contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

D. Contestant no 4, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the fourth contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xx. We will now observe 2 minutes of silence for judges to cast their ballot and perform the final tally. Thereafter they will forward their Ballot to the Head Ballot Counter. Timers Kindly forward your time sheet to the Chief judge. Thank you.

13. Ladies and gentlemen, we have come to the end of our \_\_\_\_\_ speech contest. Let us appreciate all the contestants and applaud them for their courage and amazing performances.

14. **Contestants Interviews:**

While we are waiting our Chief Judge and team to finalize results, let us take some time to know our heroes better. Each contestant will have one minute to respond to the question:

Contest 1- Name and question?

Contestant 2- Name and question?

Contestant 3- Name and question?

Contestant 4- Name and question?

Thank you very much contestants. Before we move to our next segment, I would like to confirm with the chief Judge \_\_\_\_\_ if the contests results have been finalized. Thank you for the confirmation Chief Judge.

15. **Results session:** Fellow Toastmasters, contestants and guests..... The moment has arrived to announce our results.....I have received the results from the Chief Judge \_\_\_\_\_. It gives me great pleasure to announce the results for today's \_\_\_\_\_ contest. But before we do that let us appreciate all the contestants and their role in making the contest a success. We confirm that none or \_\_\_\_ number of contestants were disqualified on basis of time. We had a tie/ no tie hence called in/ did not use the Tiebreaking judge's vote to save the day.

Results

In third position for the \_\_\_\_\_ Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

In second position for the \_\_\_\_\_ Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

The winner for \_\_\_\_\_ Speech Contest 2020 is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

I would like to inform you all that the 1st place winner will represent the club/ Area/ Division in the next level of contest. The 2nd place winner and the 3<sup>rd</sup> place winners are a backup speaker for the 1st place winner.

In conclusion, I would like to thank the contestants, judges, the timers, ballot counters, SAAs, and the audience for your time and role in making this contest a success.

I declare the contest closed.

x-x-x

#### **DISTRICT 114 GUIDE BY DTM MAGGIE NJOROGI: CONTEST CHAIR ONLINE SPEECH CONTEST SCRIPT FOR THE TALL TALES SPEECH CONTEST**

*(This script is only a guide for the D114 contest session and does not replace the TMI Contest Rulebook. Each Contest Chair can customize their own script while following the TMI Speech contest rules issued from time to time).*

Contest Chair: Be in the contest room at least an hour to contest time for the final contest dry run with all contest role takers.

**VERY IMPORTANT:** Well before the contest day, all the contest role takers to read the current TMI speech contest rulebook plus the TMI Online speech contest best practices guide. Also note your specific role responsibilities BEFORE, DURING and AFTER the contest as captured in that rulebook.

Ballots for contestant's speaker positions, if not yet done, be creative use colors or anything method to denote speaking order of 1<sup>st</sup> speaker, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, etc. e.g. (Yellow-1; Blue-2, White-3, Diamond-4; Green-5; Pink-6)

#### **Tall Tales Speech Contest:**

Opening Remarks (4 minutes): I would like welcome you all to this exciting \_\_\_TM speech contest. This contest is being conducted amidst the unprecedented COVID-19 global pandemic.

1. Because we are doing the contest online, I would like to read out the following TMI speech contest statement (Display it on a PowerPoint slide):

**'By attending this remote Area, Division, or District speech contest you agree to the privacy policy of Toastmasters International as well as the unassociated remote hosting service. Some of your personal information, such as name, image, and any shared messages may be shared with other meeting participants and will be recorded by Toastmasters International who may use the recording in the future as it sees fit. Your remote attendance hereby discharges Toastmasters International from all claims, demands, rights, promises, damages and liabilities arising out of or in connection with the use or distribution of said video recordings, including but not limited to any claims for invasion of privacy, appropriation of likeness or defamation'.**

2. Today, we have a group of \_\_\_ amazing and exciting contestants who will exalt us with their speeches.
3. The Contestants: a) met the eligibility requirements to participate in the contests and certified this in writing; and b) picked their order of speaking.
4. To start our event, I would like to invite our Chief Judge (\_\_\_\_) to explain the rules and judging criteria of the Contest. (3 minutes)

Thank you, Chief Judge\_\_\_\_,

5. Now, I would like to invite our Head SAA \_\_\_\_\_ to brief us on the contest meeting protocols (2 minutes). Thank you Head SAA \_\_\_\_\_. These include: during the contest all videos to be off except that of the Chief Timer and the current contestant's to allow them pin the Chief Timer's video; all to remain on mute during the entire contest segment; to refrain from using the chat; avoid disruption of any kind, etc.
6. Next, I call upon our Chief Timer, \_\_\_\_\_, who will take us through the timer guidelines (2 minutes). Display the time cards if not done during the final dry run for all contestants. If done previously inform the meeting that the contestants are aware of the speech timing protocol. Thank you Chief Timer \_\_\_\_\_.
7. This is the **Tall Tales** Speech Contest. Our order of speakers for the contest will be as follows: 1. ABC; 2. DEF; 3. RED; 4. TED; 5. XYZ
8. The contestants are allowed to remain in the contest meeting room.
9. Before we commence the contest, I would like to confirm with the head SAA that we have all our contestants in the contest room. Thank for the confirmation SAA.
10. One minute of silence will be observed by all after each contestant to allow the Judges to cast their ballot.
11. As we prepare to listen to our contestants, I would like to remind you all to remain muted at all times and ensure you have your video off.
12. Now, I would like to ask the SAAs not to let any audience members into the contest room during any Contestants presentation.

**Contestant session:**

A. Contestant no 1, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the first contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

B. Contestant no 2, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the second contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

C. Contestant no 3, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the third contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xxx. We will now observe 1 minute of silence for judges cast their ballot.

D. Contestant no 4, kindly unmute your mic and switch on your video. Confirm you have pinned the time keeper's video. Take your speaking position and say 'ready' as your mic test. I will now introduce the fourth contestant - Contestant's name, speech title, speech title, Contestant's name

Thank you xx. We will now observe 2 minutes of silence for judges to cast their ballot and perform the final tally. Thereafter they will forward their Ballot to the Head Ballot Counter. Timers Kindly forward your time sheet to the Chief judge. Thank you.

13. Ladies and gentlemen, we have come to the end of our \_\_\_\_\_ speech contest. Let us appreciate all the contestants and applaud them for their courage and amazing performances.

14. **Contestants Interviews:**

While we are waiting our Chief Judge and team to finalize results, let us take some time to know our heroes better. Each contestant will have one minute to respond to the question:

Contest 1- Name and question?

Contestant 2- Name and question?

Contestant 3- Name and question?

Contestant 4- Name and question?

Thank you very much contestants. Before we move to our next segment, I would like to confirm with the chief Judge \_\_\_\_\_ if the contests results have been finalized. Thank you for the confirmation Chief Judge.

15. **Results session:** Fellow Toastmasters, contestants and guests..... The moment has arrived to announce our results.....I have received the results from the Chief Judge \_\_\_\_\_. It gives me great pleasure to announce the results for today's \_\_\_\_\_ contest. But before we do that let us appreciate all the contestants and their role in making the contest a success. We confirm that none or \_\_\_\_ number of contestants were disqualified on basis of time. We had a tie/ no tie hence called in/ did not use the Tiebreaking judge's vote to save the day.

Results

In third position for the \_\_\_\_\_ Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

In second position for the \_\_\_\_\_ Speech Contest is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

The winner for \_\_\_\_\_ Speech Contest 2020 is Drum rolls please ladies and gentlemen;  
\_\_\_\_\_.

I would like to inform you all that the 1st place winner will represent the club/ Area/ Division in the next level of contest. The 2nd place winner and the 3<sup>rd</sup> place winners are a backup speaker for the 1st place winner.

In conclusion, I would like to thank the contestants, judges, the timers, ballot counters, SAAs, and the audience for your time and role in making this contest a success.

I declare the contest closed.

X-X-X